

Bonsucro – Code of Conduct Reporting Guidelines

1. Bonsucro operates a compliance reporting scheme for Members to report on their compliance with the Code of Conduct. This means that Members will report that they are in compliance with the Code of Conduct or explain why they cannot report that they are in compliance with the Code of Conduct.
2. Members should report in line with the Code of Conduct Self-Assessment template.
3. [Open for consultation - Bonsucro will report publicly Members' compliance with the Code of Conduct Self-Assessment / Bonsucro will report publicly Members' compliance with the Code of Conduct in line with a staged approach.]
4. A Member's report becomes due:
 - 4.1 On submitting its application to join Bonsucro. This is to ensure that on joining Members have assessed their ability to meet their obligations under the Code of Conduct and developed any necessary action plans to bring them into compliance; and
 - 4.2 On the date on which its annual membership fee is due each year.
5. Member Cohorts must cover all member entities and specify each entity that is covered.
6. Bonsucro will review and, where appropriate, challenge the contents of a Member's report when it is submitted as part of a prospective Member's application to join Bonsucro and at least 10% of the remaining reports submitted in any calendar year.
7. Where, following review, Bonsucro considers that a Member's report discloses that it is not in compliance with the Code of Conduct, it may (in its absolute discretion) ask the Member to produce a time-bound action plan to address any issues of non-compliance, and Bonsucro may monitor compliance with that action plan.
8. Where Bonsucro and the Member disagree as to whether there is non-compliance with the Code of Conduct, or as to the necessary scope of the action plan, Bonsucro may (in its absolute discretion) refer the matter to Bonsucro's Grievance Mechanism.