

NOTE: this is a draft reporting framework to give members an indication of what they will need to report to Bonsucro. This is subject to change. Members will receive more information and guidance in due course, before the first cycle of reporting, likely towards the beginning of 2021.

1. Bonsucro Code of Conduct Annual report – continuous improvement

- 1.1 As part of your membership you are required to report back to Bonsucro on your commitment to Continuous Improvement and any updates to the Self-Assessment from provided in the previous year, as described in the Bonsucro Code of Conduct. The objectives of the Continuous Improvement Report are to drive learning across members, celebrate/communicate members' achievements, and demonstrate continuous improvement towards companies' targets in line with Bonsucro's Code of Conduct.
- 1.2 This annual reporting is NOT required from Farmer members (although they may voluntarily participate).
- 1.3 Question to all members: Are there any updates to your Code of Conduct Self-Assessment Report? (see item 5 below for more details)

2. COMMITMENTS

As a Bonsucro member, and in line with the Code of Conduct, you have committed to:

- Conduct your operations in compliance with all applicable laws and regulations.
- Supporting Bonsucro's vision of sustainable producer communities and resilient, assured supply chains by the continuous improvement of the environmental and social impacts of your sugarcane production, processing and sourcing activities
- Respect human rights and support the protection of forests and other natural ecosystems
- Comply with Bonsucro's Competition and Anti-Trust Compliance Policy
- Comply with applicable data privacy laws
- Work with a remediation or grievance mechanism, aligned with the UNGP Effectiveness Criteria, to address involvement in adverse environmental and social impacts

3. ACTIONS ON CONTINUOUS IMPROVEMENT

Overarching question (narrative): **What are your company's targets or plans to achieve your commitments to Continuous Improvement in sugarcane sourcing, production or processing?**

Class specific questions:

a) Farmer Associations, Mills and Mill Associations:

Have you made time-limited commitment to achieve and maintain certification, over an increasing percentage of your production area? If so, what is your commitment?

Have you made a commitment to promoting sustainable sugarcane and supply chain policies and processes as set out in the Code? If so what are those commitments?

Have you committed to investing in improvement projects to demonstrate tangible economic social and environmental benefits? If so, what are those commitments?

Other commitments?

In addition to the progress on Bonsucro certified volumes, farmers and mills should highlight specific action plans that they are putting in place to promote best farming practice, H&S training, Bonsucro standard training, human rights and environmental sustainability.

b) Intermediaries & End Users:

Have you made time-limited commitment to source an increasing percentage of Bonsucro certified sugarcane-derived material using Mass Balance certification or Bonsucro Credits? If so, what is your commitment?

Have you made a commitment to promoting sustainable sugarcane and supply chain policies and processes? If so what are those commitments?

Have you committed to investing in improvement projects to demonstrate tangible economic social and environmental benefits? If so, what are those commitments?

Other Commitments?

Besides progress on Bonsucro certified volumes and/or investment and participation in Improvement Projects, they should also share how they promote the standard and encourage up take for physical material or credits. This could include training, customer presentations, or media campaigns planned

- c) Civil Society members (questions related to Annex II of the Implementation Guidelines, to be drafted).

4. PROGRESS (YEAR X)

Overarching question (narrative): **What has your organisation done in the previous 12 months to achieve the targets and commitments described in the previous section?**

Overarching question (narrative): **What have been your key learnings and challenges in the past 12 months in relation to your sugarcane-related targets and commitments?**

You can demonstrate positive action by submitting case studies, impact assessments, external or internal audit reports, media campaigns, evidence of training delivered and the development of new policies or procedures. These may be shared as individual documents or as part of a sustainability or annual report.

5. UPDATE ON DUE DILIGENCE (CODE OF CONDUCT SELF-ASSESSMENT FORM – SEE MEMBERSHIP APPLICATION FORM)

Signature:

- 5.1.1 I confirm that all of the details included in this form are correct and I have the authority to sign on behalf of the organisation(s) included in this form (tick box)

.....

Name

.....

Signature

.....

Date

DRAFT